



POLICY STATEMENT

Number: 13-001

Title: Online Laboratory Directory

Date Approved: January 25, 2013

Related to By-Laws/Policy Statement number: N/A

Superseded by Policy Statement number: N/A

Purpose of this Policy Statement:

This policy statement outlines the purpose of the CAC's online laboratory directory. The online directory is for both member and general public use. The CAC cannot guarantee the accuracy of the listed information. If using the directory, one should verify contact information. Additionally, the CAC laboratory directory does not indicate the CAC's endorsement or accreditation of any particular laboratory. The directory is for reference only.

Detailed Policy:

Contents of Directory:

The directory will contain the contact information of California's state, county and city laboratories. Other laboratories, such as federal, private and out-of-state laboratories can be included, if requested by the directors of those entities.

Directory Maintenance:

It is each laboratory's responsibility to provide updated contact information.

Addition of New Laboratories:

If a laboratory wishes to be listed in the CAC's online directory, the director of the laboratory must contact the CAC's webmaster or President-Elect and provide the name, mailing address, and phone number of their facility. Additional information such as fax number, website and email address can also be posted.

Removal From Directory:

If a laboratory wishes to be removed from the CAC's online directory, the director of the laboratory should contact the CAC's webmaster or President-Elect. The CAC reserves the right to remove any information at any time.

Definitions: N/A

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